

DD/A 74-4532

DTR-1033

15 NOV 1974

MEMORANDUM FOR: Director of Security

ATTENTION : Deputy Director of Security (P&M)

SUBJECT : Orientation for Spouses of New Employees

1. Reference is made to your memorandum of 18 October 1974 concerning the proposal of the Administration Advisory Group (ADMAG) that there be an orientation program for spouses of new employees.

2. This is to advise that the Deputy Director for Administration and the Associate DD/Administration met with ADMAG on 31 October 1974, at which time they chose not to adopt the suggestion. The point was made that this could be an expensive program that falls into the "nice to have" category. The ADD/Administration also expressed the view that family visitation day normally presents the employee with the opportunity to have the spouse briefed, while visiting the Headquarters complex.

3. Whereas the proposal was not formally accepted, it was generally agreed that the security briefing for new employees might be tailored in such a way that the employee will have a clearer idea as to what can be said to spouses. It is left to you to decide if the entrance on duty orientation briefings will require some beefing up in this area, taking into consideration that there are cover aspects to this.

cc: D/Pers
DTR
ADMAG
ADMAG

STATINTL

Executive Officer to the
Deputy Director for Administration

cc: D/Pers
DTR

UNCLASSIFIED		CONFIDENTIAL		SECRET	
OFFICIAL ROUTING SLIP					
TO	NAME AND ADDRESS	DATE	INITIALS		
1	DDML	11/21	<i>[Signature]</i>		
2					
3	C/POS	25 Nov	<i>[Signature]</i>		
4					
5	C/II				
6					
ACTION		DIRECT REPLY		PREPARE REPLY	
APPROVAL		DISPATCH		RECOMMENDATION	
COMMENT		FILE		RETURN	
CONCURRENCE		INFORMATION		SIGNATURE	
Remarks: <p>I sent copy to EF. <i>[Signature]</i></p> <p>Obtained with [REDACTED] on 11/21/74. He agreed that ODL would develop plan for future as agreed at next bi-monthly met Confar 11/21/74. Then, resubmit to DoA for reconsideration. <i>[Signature]</i></p>					
FOLD HERE TO RETURN TO SENDER					
FROM: NAME, ADDRESS AND PHONE NO.				DATE	

STATINTL